

Hawaii Island Bed & Breakfast Association

PO Box 213
Honokaa, HI 96727

Membership Packet

Dear Prospective Member,

Thank you for requesting information about the Hawaii Island Bed & Breakfast Association (HIBBA). HIBBA was founded in 1989 to ensure quality accommodations for visitors, to provide a common advertising source, to give B&B owners a unified voice in dealing with government agencies and to help support one another.

There are two membership categories:

1. Full membership, which means seeking approval by the Quality Assurance Committee and meeting all criteria for membership as outlined by our By-laws and Policies and Procedures.
2. Associate of Supporting Members, which means those who endorse the goals of HIBBA and would like to attend meetings and receive newsletters.

Membership Benefits include:

- Newsletters, updates and tips for B&B operation
- Assistance in going through the County Special Permit process
- Joint advertising, including the HIBBA website and rack card
- Referrals without commission from other HIBBA members

Membership requires the compliance and proof of the following items:

- Membership Application
- HIBBA By-laws
- HIBBA policies and procedures
- Code of Ethics agreement
- County Approval Letter
- Brochure
- Welcome and Confirmation Letters
- General Excise Tax License

- \$1,000,000 B&B Liability Insurance Certificate
- TAT License
- Breakfast Photos

Please review the requirements for membership and call me if you have any questions. If you feel you understand and can comply with the By-laws and Policies and Procedures, then please send your completed membership applications and other requirements (as listed) along with a check to HIBBA for a non-refundable application and inspection fee of \$110 to the address above. After your payment is received, our Quality Assurance Inspector will contact you to schedule your inspection.

Thank you and Aloha,

Steve Roberson,

Membership and Quality Assurance & Membership Chairperson

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